

Terms and Conditions for WST's 2016 #BeAGameChanger Awards

Nominations Process

1. The nomination process will be open between the **8th – 21st February 2016**.
2. Information about the nominee should cover the last 12 months to 8th February 2016.
3. You can nominate yourself, a colleague, a hero, a mentor or even a rival.
4. An online form must be completed and submitted for each nomination. You can nominate more than one person or organisation but a new form is required for each nomination.
5. WST Trustees and members of the Expert Panel cannot be nominated for any Award.
6. Sponsors of the #BeAGameChanger Awards cannot be nominated for an Award in the category they are sponsoring.

Shortlisting Process

1. WST Trustees will use the advertised criteria to draw up a shortlist for each Award.
2. Those on the shortlist will be contacted to clarify the following:
 - Agreement to their application proceeding through the shortlisting process
 - Agreement to these Terms and Conditions
 - Agreement that information submitted via this process can be used by WST to promote the #BAGC Awards.
 - May be requested to provide further information to support their application.
3. An Expert Panel will use the advertised criteria to identify finalists from the shortlist.
 - The expert panel will comprise representatives from business, media, sponsorship and sports sectors.
 - Details of the expert panel will be added to our website when confirmed.
 - The expert panel's decisions will be final.

Finalists and Voting Process

1. WST will **only** contact finalists. If you have not heard from us by the 11th April 2016 then please assume that you have not been successful.
2. Our communications team will support finalists to highlight their achievements in a brief written and visual summary, which will be used for the public voting process.
3. The winner of each Award will be determined by public vote.
4. The online public voting system will be open from the **18TH April to the 1st May 2016**.
4. Winners will be those who receive the most votes for each Award.
5. Winners will be announced at the Awards Event on the **12th May 2016**.
6. It is hoped that finalists will be willing, with the support of our communications team, to undertake media interviews.